

**NORWOOD COMMUNITY CENTRE
BOARD OF DIRECTORS MEETING**

**Thursday, November 16, 2017 @ 7:30 PM
Minutes**

Attendees: Teri Moffatt, Chris Clary-Lemon, Brian Pound, Dave Beeusaert, Monique Wagner, Terry Young, Barry Nacci, Kristen Sawchuk, Ragan Valencia, Alisa McGurran, Jill Sutherland, Matthew Paterson, Paul Pelletier

Absent: Scott McFadyen, Bruce Samson

Regrets: None

Call to order at 7:37 p.m.

1. Approval of agenda – Motion made by Chris Clary-Lemon to approve the agenda with Teri Moffatt to second - CARRIED
2. Approval of previous meeting minutes – Motion made by Chris Clary-Lemon to approve the previous meeting minutes with Teri Moffatt to second - CARRIED
3. Officer Reports
 - 3.1 GM report – as filed

Three painting quotes were reviewed. A community member provided a quote and recused himself from the discussion.
Motion made by Paul Pelletier to go in camera with Chris Clary-Lemon to second.
Motion made by Paul Pelletier to go out of camera with Jill Sutherland to second.
Motion made by Teri Moffatt to accept Dave Beeusaert’s quote on the condition that a grant to cover a portion of the costs is secured with Paul Pelletier to second –CARRIED
Barry Nacci will move forward with obtaining quotes for new lighting with discussion at the December meeting.
 - 3.2 Executive Report – no report
 - 3.3 President Report – no report
 - 3.4 Treasurer Report – as filed

Motion made by Jill Sutherland to approve the financial reports as presented with Paul Pelletier to second - CARRIED
 - 3.5 GCWCC Report – as filed
4. Committee / Convener Reports
 - 4.1 Tennis – as filed
 - 4.2 Youth Programs – as filed
5. Unfinished / Ongoing Business
 - 5.1 Changing fiscal year-end – Cost would be \$100-\$200 but there may not be a tangible benefit to changing the year end. Decision made to leave year end as if for the time being. Remove from unfinished business.
 - 5.2 Board member position descriptions: Past President, VP Building & Grounds, VP Operations - reviewed and approved.
 - 5.3 Finance Committee – remove
 - 5.4 Constitution & By-Laws Committee – has not yet met. They will meet in January 2018.
 - 5.5 Awards Committee – no report
 - 5.6 Online registration & Open house – defer to December
 - 5.7 Adult fitness program – Online registration through the Norwood website will be set up for the program. Terry Young will communicate this to the program.
 - 5.8 Volunteer Appreciation Dinner – January 13, 2018

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Motion made by Monique Wagner to approve a budget of up to \$6,500 for the volunteer appreciation dinner with Chris Clary-Lemon to second - CARRIED

6. New Business

6.1 Breakfast with Santa – charity

Motion made by Chris Clary-Lemon to approve a budget of up to \$500 for Breakfast with Santa with Paul Pelletier to second – CARRIED

Eva Downey will be asked to select a charity of her choice for the silver collection.

6.2 Mother's day breakfast – date will be selected by the planning committee

7. Adjournment

It was moved by Chris Clary-Lemon

Seconded by Jill Sutherland

That the meeting be adjourned until December 14, 2017 @ 7:30 pm

Convener and Program reports

GCWCC report

Presentation on signup.com at November meeting. Interested parties can attend that part of the presentation app. 20 minutes in length.

CC reports - Champlain 50 + children at dance. Planning 2 family fun days over winter break.

Have 2 basketball teams.

Norberry holding paint night.

Discussion on obtaining yearly liquor license for CCs.

Discussed lack of space in the expanded area South Wpg. CC is responsible for.

Paul Pelletier

GCWCC rep

G.M. Report November 2017

1. Just need minutes from this meeting on approval of final Audit and I can send to City before November 30, 2017.

2. Ice is coming along good just need the weather to hold out and stay below -1 Hoping they will be in by the weekend or early next week.

3. The Three Quits that I was asked to get just on painting. If the board picks one I'll see what grants I can try and get.

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4. All staff and Instructor contracts are done.
5. Office has been cleaned out floor tiles put in and walls painted. Looks like an office now

Barry Nacci
G.M. Norwood
Community Center

TENNIS REPORT

1. SUMMER CAMP REPORT

Numbers were lower than expected, even after placing an advertisement in the Leisure Guide.

If camps are to run again next year then changes will be required, which may include...

Only hiring 3rd instructor if camp numbers warrant a 3rd instructor.

Camp instructors work 8 hour days and have 2 intermittent start and end times.

Slight increase to camp fee.

Not placing a costly ad in the Leisure Guide.

Partnering with LRSD schools and offering free court usage in return for flyer distribution.

Other ideas from board or community members welcome.

2. WINTER CARDIO TENNIS PROGRAM.

Starting this January and running for 10 weeks at the Nelson McIntyre Collegiate gymnasium.

Cardio tennis is fun, fast paced tennis lesson incorporating a series fast paced tennis drills with lots of footwork and movement skills.

This is the first time such a program will be run on a nontraditional tennis court in the city of Winnipeg.

The flyer with more information will soon be posted on the NCC website. More information will be presented at the meeting.

3. PROGRAMMING in 2018

I've met with Mark and Jared from Tennis Manitoba and we are discussing the possibility of more Tennis Mb programs running next year at Norwood.

These include kid's development programs, school tennis programs and a possible site for one or more sanctioned Tennis Mb tournaments.

Thank you
Brian
Tennis convener