

**NORWOOD COMMUNITY CENTRE  
BOARD OF DIRECTORS MEETING  
June 21, 2018 @ 7:00 PM  
Agenda**

**Present:** Matthew Paterson, Scott McFadyen, Terry Young, Paul Pelletier, Ragan Valencia, Alisa McGurran, Jill Sutherland

**Regrets:** Dave Beeusaert, Kristen Sawchuk, Teri Moffatt, Bruce Samson, Chris Clary-Lemon, Monique Wagner

**Meeting called to order at 7:10pm**

1. Approval of agenda – Motion made by Scott McFadyen to approve the agenda with Paul to second - CARRIED
2. Approval of previous meeting minutes – No May meeting minutes as quorum was not established. Motion made by Ragan Valencia to approve April meeting minutes with Matthew Paterson to second - CARRIED
3. Officer Reports (Distributed in advance)
  - 3.1 GM report – as filed
  - 3.2 Executive Report – no report
  - 3.3 President Report – no report
  - 3.4 Treasurer Report – Motion made by Jill Sutherland to approve the April and May 2018 financial reports as presented with to Paul Pelletier to second - CARRIED
  - 3.5 GCWCC Report – as filed
4. Committee / Convener Reports (Distributed in advance)
  - 4.1 Constitution & By-Laws Committee – no report. Chris Clary-Lemon is moving and therefore further progress on this work will need to be deferred.
  - 4.2 Awards Committee – no report
  - 4.3 Norwood Nursery School – lease agreement has been updated by NNS and submitted to NNC for review and signing of lease committee. Letter of intention to submit detailed proposal re: full-time pre-school program. The board is in favour of this proposal moving forward and further discussion will take place between NNS/NNC. The board is also in favour of the new Kinder Inservice and Spring Break opening with any rent to be negotiated in the new contract.
  - 4.4 Tennis –as filed
  - 4.5 Youth convener – youth night budget – as filed
5. Unfinished / Ongoing Business
  - 5.1 Adult fitness – no report
  - 5.2 NNC/NNS lease renewal committee – as above
  - 5.3 Strategic Planning - defer
  - 5.4 AGM Planning- see 6.4
  - 5.5 MailChimp – remove
6. New Business
  - 6.1 New program idea – defer to September
  - 6.2 Nelson McIntyre social request – letter attached – Motion made by Matthew Paterson to approve Type 3a discount with Jill Sutherland to second - CARRIED
  - 6.3 Registration add ons – A waiver regarding photo permission for youth sports to be added to online registration. A volunteer check box will also be added. Registration fees, including booster fees and/or program fees need to be addressed in September. GM will be asked to explore what other Community Centres are doing.
  - 6.4 AGM – October 18, 2018

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6.4.1 Nominating committee – Jill Sutherland, Ragan Valencia, Sarah Philips

6.4.2 Board/convener vacancies – Treasurer, Member at Large

**7. Adjournment**

It was moved by Paul Pelletier

Seconded by Scott McFadyen

That the meeting be adjourned until September 20, 2018 at 7:00PM