

**NORWOOD COMMUNITY CENTRE
BOARD OF DIRECTORS MEETING**

January 18, 2018 @ 7:30 PM

Agenda

Present: Paul Pelletier, Chris Clary-Lemon, Dave Beeusaert, Teri Moffatt, Terry Young, Jay Downs, Jill Sutherland, Matthew Paterson, Monique Wagner

Regrets: Kristen Sawchuk, Alisa McGurran, Ragan Valencia

Absent: Bruce Samson, Scott MacFadyen

Call to order at 7:40 pm

1. Approval of agenda - Motion made by Paul Pelletier to approve the agenda with Chris Clary-Lemon to second - CARRIED
2. Approval of previous meeting minutes – Motion made Paul Pelletier by to approve the previous meeting minutes with Teri Moffatt to second - CARRIED
3. Officer Reports (Distributed in advance)
 - 3.1 GM report – as filed
 - 3.2 Executive Report - none
 - 3.3 President Report - none
 - 3.4 Treasurer Report – MB Hydro will be contacted to inquire if the community centre could shift to a monthly average payment plan. A community centre credit card is being explored. Direct deposit for employee payroll is being explored with the intent to have this set up in the near future. Motion made by Jill Sutherland to approve the treasurer report as presented with Paul Pelletier to second - CARRIED
 - 3.5 GCWCC Report – No meeting in December 2017. Paul to inquire if GCWCC would facilitate a strategic planning session for the NCC board.
4. Committee / Convener Reports (Distributed in advance)
 - 4.1 Constitution & By-Laws Committee – Motion made by Chris Clary-Lemon to approve the Terms of Reference as presented with Teri Moffatt to second - CARRIED
 - 4.2 Awards Committee – no report
 - 4.3 Norwood Nursery School – Jay Downs attended as the NNS representative. The NNS-NNC lease renewal subcommittee will be determined by April to allow time for lease review and approval. Corrine Anderson is the new NNS Director.
5. Unfinished / Ongoing Business
 - 5.1 Board member position descriptions- Treasurer position description reviewed and approved.
 - 5.2 Adult fitness program- no report
 - 5.3 Hall rentals- Various strategies to discuss hall rentals were discussed. GCWCC will be asked to facilitate a strategic planning session with the board, with the intent that strategies to increase hall rentals would be included in the plan.
6. New Business
 - 6.1 Volunteer appreciation dinner update – Awaiting invoices to determine final budget. Attendance was down; approximately 80 people were present. Feedback on music, games and catering was very positive. The Board thanked Monique Wagner and the organizing committee for planning an excellent evening.
 - 6.2 Norwood Stingers hockey team wind-up – Motion made by Jill Sutherland to use \$150 in Santa Lucia gift cards to purchase pizza for the team wind-up with Dave Beeusaert to second - CARRIED

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7. Adjournment at 9:24 pm

It was moved by Jill Sutherland

Seconded by Dave Beeusaert

That the meeting be adjourned until February 15, 2018