

**NORWOOD COMMUNITY CENTRE
BOARD OF DIRECTORS MEETING
Thursday November 18, 2021 at 7:30 pm
Minutes of Zoom Meeting**

President and meeting Chair -- Jay Downs

Board members: Jay Downs, Terry Young, Teri Moffatt, Bruce Samson, Rob Tremblay, Lea Stogdale, Patrick Cross, Paul Pelletier, Ragan Valencia, Robyn Coe, Simi Jerez, Monica Whiteway.

13.1 Simple majority of the directors in office at the time (12). Quorum is 7 +

Board members present: Jay Downs, Terry Young, Teri Moffatt, Bruce Samson, Lea Stogdale, Patrick Cross, Paul Pelletier, Ragan Valencia, Simi Jerez, Monica Whiteway.

NCC General Manager: Barry Nacci

Conveners:

Regrets: Rob Tremblay, Robyn Coe,

Absent:

Board meeting started at 7:30 pm

1. Approval of agenda

Any changes or additions? No Motion to approve agenda – Terry
Seconded – Monica Adopted
Welcome Monica Whiteway to the NCC Board of directors as a member at large -- Jay

2. Approval of previous meeting minutes October 21, 2021 -- Emailed

Any changes? No Motion to approve minutes -- Terry
Seconded – Lea Adopted

In camera – Discuss and approve contracts for General Manager and Bookkeeper

See In Camera minutes

3. Officer Reports (Distributed in advance by email)

3.1 GM report – Barry – See accompanying report

Point of Sale machine is required and is being researched by Rob and Barry -- pending
NCC maintenance report is required – Barry has submitted this to City of Winnipeg
NCC Constitution needs to be submitted to City of Wpg within 30 days – signed and ready to submit
NCC Financial report needs to be submitted to City of Wpg within 90 days – see 3.5
Breakfast with Santa – safety restrictions discussed; options considered especially outdoor activity.

3.2 Executive Report – Jay Nothing to report

3.3 President Report – Jay See accompanying report

Jay is pursuing indigenous consultant in our community to help our centre do it's part to support truth and reconciliation.

Jay is pursuing efforts to lower NCC's carbon footprint and improve sustainability.

From Trevor -- My schedule isn't currently allowing me to spend the kind of time that is required to be a productive general board member. Therefore I regretfully would like to resign from my position on the board. Regards, Trevor Accepted with thanks

3.4 GCWCC Report – Paul – See accompanying report

Motion to approve GM and officer reports	Moved -- Terry Seconded – Lea	Adopted
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3.5 Treasurer Report – Rob

Has signing authority been changed?	Pending
Have electronic payments been approved?	Pending

Financial reports for August, September and October -- Attached

Motion to approve the August financial report	Moved -- Terry Seconded – Bruce	Adopted
Motion to approve the September financial report	Moved -- Regan Seconded – Bruce	Adopted
Motion to approve the October financial report	Moved -- Simi Seconded – Lea	Adopted

All programs to submit budgets for the next year for approval at this board meeting – Jay

Motion to approve the program budgets	Moved -- Lea Seconded – Terry	Adopted
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4. Committee / Convener Reports

4.1 Constitution & By-Laws Committee -- Lea

Posting minutes onto website – Lea and Teri observed that no-one looks at the minutes posted on the website. However, we wish to be transparent.

Motion: That the minutes are available on request, and that the minutes from the current year’s board meetings and AGM be posted on the NCC website (October to September).

Motion	Teri	
Seconded	Terry	Adopted

Constitution addition – 12.7 Executive, and board meeting discussions and meetings may be held in person or by electronic/remote technology (including by email and/or video).

Motion to approve 12.6 addition to the Constitution -- Lea	
Seconded – Terry	Adopted

4.2 Norwood Nursery School – The director has resigned. They are looking for a replacement.

4.3 Tennis – Brian No report

4.4 Soccer & Softball – Kate No report

4.5 Norwood Active Living – Jay Secured a \$600 grant

- 4.6 Karate – Adrian No report
- 4.7 Youth convener – Robyn Coe Finding instructors? Volunteers are hard to find
Childrens’ programming
- 4.8 Norwood Group Athletics – Wendy No report
- 4.9 Volunteer Appreciation Committee – TBA No report
- 4.10 Community Engagement Committee – Jay No report
- 4.11 Off leash dog park – Tim & Deb Closed for the season
- 4.12 Community Fun Day / Festival -- Jay No report

Motion to approve committee & convener reports

Moved -- Terry
 Secunder – Lea Adopted

5. Unfinished / Ongoing Business

- 5.1 Newsletter, October in hard copy has been distributed – Monica
 Will the Spring newsletter be in hard copy or electronic? Do both at this time
- 5.2 Background checks – Teri – Barry’s needs updating Pending
 Need to approve the cleaner, when hired
 Treasurer should have a background check
 All instructors working with minors need background checks
 Teri will check with the conveners and instructors of minors as to their background checks.
- 5.3 The federal green and inclusive buildings grant See President’s report
 No news at this time; the grant application was submitted
 There will be a feasibility study for Geothermal heating of the building.
- 5.4 First Nations Land recognition statement and actions – Jay See President’s report
 Acknowledgement; mural; programming.

6. New Business

- 6.1 Motion – NCC will apply for a grant for a full time position of janitor.
 Moved -- Monica
 Secunder – Bruce Adopted

7. Next Meeting Thursday December 16 at 7:30 pm in person at NCC

Adjournment at 8:45 pm Motion to adjourn -- Terry
 Secundered – Bruce Adopted

Approved at board meeting December 16, 2021