

**NORWOOD COMMUNITY CENTRE
BOARD OF DIRECTORS MEETING
Thursday December 16, 2021 at 7:30 pm
Minutes from In Person and Zoom Meeting**

President and meeting Chair -- Jay Downs

Board members: Jay Downs, Terry Young, Teri Moffatt, Bruce Samson, Rob Tremblay, Lea Stogdale, Patrick Cross, Paul Pelletier.

13.1 Simple majority of the directors in office at the time (12). Quorum is 7 +

Board members present: Jay Downs, Terry Young, Teri Moffatt, Bruce Samson, Rob Tremblay, Lea Stogdale, Patrick Cross, Paul Pelletier, Ragan Valencia, Robyn Coe, Simi Jerez, Monica Whiteway.

NCC General Manager: Barry Nacci

Conveners:

Regrets: Ragan Valencia, Robyn Coe, Simi Jerez, Monica Whiteway.

Absent:

Board meeting started at 7:38 pm

1. Approval of agenda

Any changes or additions?	Motion to approve agenda – Paul	
	Seconded – Bruce	Approved

2. Approval of previous meeting minutes November 18, 2021 -- Emailed

Previous meeting minutes include In Camera session motions approving GM and Bookkeeper two year contracts.

Nov 24, 2021 by email

Motion to apply for funds to pay extra staff hired for vaccination check.

Proposed – Lea Seconded – Bruce

In favour – Lea, Bruce, Teri, Terry, Patrick, Simi, Robyn, Monica Approved

Any changes?	None	Motion to approve minutes -- Bruce	
		Seconded – Rob	Approved

3. Officer Reports (Distributed in advance by email)

3.1 GM report – Barry – See accompanying report

Repair of Zamboni.

Motion to purchase a Zamboni for approximately \$2,000	Moved – Rob	
	Seconded – Bruce	Approved

NCC maintenance report, the 2021 Constitution and three months of Financial reports were submitted to the City of Winnipeg

Point of Sale machine is required and is being researched by Rob and Barry – pending

Motion authorizing you to purchase an external hard drive for monthly computer back-ups that will be stored in the safe. Tabled

3.2 Executive Report – Jay

Dec 8, 2021 Motion to approve spending up to \$150 for beverages and snacks for the December board meeting each year, as considered appropriate by the President.

Proposed – Jay

Seconded – Lea

Voted in favour by email – Teri, Bruce, Terry Approved

3.3 President Report – Jay See accompanying report

Kate Walsh held a second fund raiser selling NCC gear, raising about \$600. Thanks to Kate

Jay is pursuing indigenous consultant in our community to help our centre do its part to support truth and reconciliation.

Jay is pursuing efforts to lower NCC's carbon footprint and improve sustainability – see # 6.

3.4 GCWCC & RCCB Report – Paul – See accompanying report

Motion to approve GM and officer reports

Moved -- Lea

Seconded – Bruce

Approved

3.5 Treasurer Report – Rob

The financial status of NCC was reviewed.

Discussion about payments from Adult Fitness – Rob, Teri & Barry to pursue.

Financial reports for November -- Attached

Motion to approve the November financial report

Moved -- Rob

Seconded – Paul

Approved

Has signing authority been changed?

Have electronic payments been approved?

4. Committee / Convener Reports

4.1 Governance – Constitution & By-Laws Committee -- Lea

Posting minutes onto website – Teri has posted the AGM and board meeting minutes from October. She will be posting minutes once they are approved. Thank you, Teri.

Constitution change – See attachment

Tabled

NCC emails – request that if you know of an NCC email and password, please inform Barry.

Do we use @gmail or the @norwood.ca ?

4.2 Norwood Nursery School – New director has been hired.

4.3 Tennis – Brian No report

4.4 Soccer & Softball – Kate No report

- 4.5 Norwood Active Living – Jay Ongoing programming
- 4.6 Karate – Adrian No report
- 4.7 Youth convener – Robyn Coe Finding instructors? Volunteers are hard to find
Childrens’ programming
- 4.8 Norwood Group Athletics – Wendy No report
- 4.9 Volunteer Appreciation Committee – TBA No report
- 4.10 Community Engagement Committee – Jay No report
- 4.11 Off leash dog park – Tim & Deb Closed for the season
- 4.12 Community Fun Day / Festival -- Jay The planned date is Sunday, May 29, 2022.

Motion to approve committee & convener reports

Moved -- Rob
 Secunder – Terry Approved

5. Unfinished / Ongoing Business

- 5.1 Background checks – Teri – Barry’s needs updating -- Done
 - Need to approve the cleaner, when hired -- Done
 - Treasurer should have a background check -- Done
 - All instructors working with minors need background checks – To Do
- Teri will check with the conveners and instructors of minors as to their background checks.

6. New Business

6.1 NCC Sustainability committee

Recommend Bob Gooding be nominated as committee chair --Jay
 Currently working with contractors to conduct feasibility study and researching grant opportunities to support project. Bruce...as VP of Bldg & Grounds....would you have some time to commit to this committee?

Motion to nominate Bob Gooding as chair of the Sustainability committee

Moved -- Terry
 Secunder – Rob Approved

6.2 Gift cards for Kevin Dola, Sean Mazur, Michelle Trudeau & Barry -- Jay

Motion to approve \$75 for each for Sean & Kevin and, \$100 each for Michelle & Barry.

Moved -- Rob
 Secunder – Bruce Approved

7. Next Meeting Thursday January 20, 2022 at 7:30 pm

Adjournment at 8:55 pm Motion to adjourn -- Paul
 Secunder – Rob

January 20, 2022

Approval of previous meeting minutes December 16, 2021 -- Emailed

Any changes? None Motion to approve minutes -- Paul
 Secunder – Terry

