

**NORWOOD COMMUNITY CENTRE
BOARD OF DIRECTORS MEETING
May 17, 2012**

A regular monthly meeting of the Norwood Community Center Board of Directors was held on Thursday, May 17, 2012 at the Norwood Community Centre (87 Walmer St.).

Present:

Geoff Ford	Paul Pelletier	Sarah Phillips
Alex Anderson	Trina McFadyen	Jason Perring
Leslie Johnston	Bruce Samson	

Regrets:

Dean Matthews		
Regan Macdonald		
Brian Pound		

The meeting was called to order at 8:41 p.m. and was chaired by Bruce Samson.

1. Agenda:

It was

Moved by Paul Pelletier

Seconded by Leslie Johnston

**THAT the agenda be approved as submitted.
Carried.**

2. Minutes:

It was

Moved by Geoff Ford

Seconded by Trina McFadyen

**THAT the minutes of April 19, 2012 be
approved.
Carried.**

3. Business Arising

3.1 None

4. Correspondence

4.1 None

5. Treasurer's Report – as Ross was unable to attend, the financial report of April 2012 will be reviewed at the June meeting.

6. Committee Reports

6.1 CCB – filed as read.

6.2 Buildings and Grounds Committee

a. Outdoor rink leveling and landscaping quotes –there are some uneven patches on the rinks causing significant issues. This also causes concern for the icemakers. The committee would like to obtain three quotes to have the area landscaped. Discussion took place around the city parks department funding this – Barry will contact the city rep to determine if they will complete the work before obtaining quotes. Barry will also look at the rink rejuvenation grants that might be available to community clubs.

6.3 GM Report – Barry has made a change to the hall rental agreement, change to the fees, notification of which spaces are being rented.etc and we are looking at printing new agreements. Barry and Shaun have had the automatic external defibrillator training on the 7th of May. This training was offered to all sports convenors if they were interested. It has been place in the front lobby as it is the most accessible. Barry is looking at adding himself to the home depot card. The inspections have all passed. The Coke machine needs to be emptied of cash. Barry has the keys had will work with Paul to empty it. The portable bar is going to be retrofit with mix – Coke is going to do this at their cost. Barry talked to Coke about getting some work done on the sign. They've provided a price of \$1126 to have the sign repainted and they offered to pay half of the costs to have the sign refreshed.

**Moved by Paul Pelletier
Seconded by Leslie Johnston**

THAT we get Coke to have the sign refreshed.

Carried.

Barry will also be obtaining quotes to update the bathrooms. Social bookings are going well and are slowing down for summer. The field areas will be used in partnership with the rowing club for the dragon boat races this year. Shaun has been doing a great job! This fall he also stepped forward to do all of the organizing of the bartending for the socials.

7. New Business

7.1 Removal of ashtray from the front entrance – Smoking is not allowed within 30 feet of the entrance. There is not much we can do about moving the ashtray though – if it were moved people would continue to throw their cigarette butts on the ground. There is also an ashtray on the deck. MLCC dictates that no liquor is allowed on the deck after 10 p.m.. Because they are not going out there after 10 p.m., they are going out the front entrance. Consequently, we cannot move this ashtray.

7.2 FBCO – call for volunteers and budget – Regan will not be chairing this committee this year but will assist. Before posting the dates to the Norwood Facebook page, she would like to create the committee and establish a budget.

**Moved by Trina McFadyen
Seconded – Geoff Ford**

THAT a budget of no more than \$1000 dollars be established for the FBCO.

Carried.

7.3 Uniforms / shirts for staff and volunteers – the board is pricing out golf shirts to be worn by volunteers to make them more identifiable at events. Shelley Kent’s husband has been approached as he does promotional wear and he quoted \$20 per shirt for a minimum of 24 units. We are looking at providing shirts for the social supervisors.

**Moved by Goeff Ford
Seconded by Paul Pelletier**

THAT we approve a budget of \$600 for the purchase of shirts and other promotional items for the social supervisors.

Carried.

7.4 Purchase of new vacuum to replace the one that is worn out – looking at \$600 plus taxes to replace the stand up model vacuum.

**Moved by Paul Pelletier
Seconded by Leslie Johnston**

THAT we approve a budget of \$600 for the purchase of a commercial vacuum.

Carried.

7.5 Urgent outreach for volunteers / board members renewal – Boards tend to work on cycles, and we have been extending the invitation to those in the community to help. Think we need to do a better job of communicating the message to the community. There has got to be a way to encourage more people to come out to meetings. This discussion was tabled for a future meeting.

7.6 Tennis Report – filed as read.

7.7 Multiple Myeloma March kickoff – this is a kickoff for the walk, Sunday, September 9th from 5 – 8 p.m. We are already hosting the walk and this is an additional request for space to use for the kick off. Bruce will contact this person for more details.

**Moved by Leslie
Seconded by Paul Pelletier**

THAT provided there are no scheduling conflicts and a board member is present, we allow the organization to use the NCC for their event kick off.

Carried.

8. Adjournment:

**It was
Moved by Goeff Ford
Seconded by Jason Perring**

THAT the meeting be adjourned at 10:03 p.m.

Carried.