

**NORWOOD COMMUNITY CENTRE
BOARD OF DIRECTORS MEETING
April 19, 2012**

A regular monthly meeting of the Norwood Community Center Board of Directors was held on Thursday, April 19, 2012 at the Norwood Community Centre (87 Walmer St.).

Present:

Bruce Samson	Jason Perring	Trina McFadyen
Ross Kozielec	Paul Pelletier	
Regan Macdonald	Glen Holmes	
Geoff Ford	Karen Tarr	

Regrets:

Sarah Phillips		

The meeting was called to order at 8:38 p.m. and was chaired by Bruce Samson.

1. Agenda:

It was

Moved by Geoff Ford

Seconded by Paul Pelletier

THAT the agenda be approved as submitted.

Carried.

2. Minutes:

It was

Moved by Trina McFadyen

Seconded by Paul Pelletier

THAT the minutes of March 22, 2012 be approved.

Carried.

3. Business Arising

3.1 None

4. Correspondence

4.1 A letter was submitted on behalf of Manitoba Music Conservatory.

4.2 A request was made for Norwood Community Centre to host a Neighborhood Block Watch meeting; preferably on a Tuesday or Wednesday. Norwood Community Centre will donate the space at no cost, and advertise the event on the marquee sign, website and/or newsletter (if timeline of meeting and distribution of newsletter correspond). Barry and/or Bruce will make arrangements and set date.

**Moved by Karen Tarr
Seconded by Ross Kozielec**

**THAT Norwood Community Centre host a Neighborhood Block Watch meeting, waiving all rental fees and promoting said meeting within the community.
Carried.**

4.3 An invoice was received from Tommy's Welding for reparations to be made to the railing on the Norwood Community Centre deck as the result of vandalism following a social two weeks ago. The final total will be \$500.00 and the cost will be passed on to the renter.

4.4 A request was made by Kathy Emmanuel to host a social on behalf of her sister Karen, who recently lost a 16-year old son to an undiagnosed heart condition. The proposed date is Nov. 11/12 and the family hopes to raise \$10 000 to offset funeral expenses and unexpected bills. Barry will offer a \$100.00 discount if the family is out of neighborhood, and 10% off of rental fees if the family is within the community.

4.5 A letter was received by Norwood Community Centre outlining available Community Centre Renovation Funds. Forwarded to Jason Perring.

4.6 A letter was received by Body Shaping, who was interested in submitting an article on Health and Fitness to the Norwood Community Centre newsletter. It was unclear if this was for informational or promotional purposes. An advertisement for the business would not be considered. Karen suggested reaching out to Adrienne Leslie-Toogood to contribute articles on Health and Wellness. Darla and Katharine to follow up.

5. Treasurer's Report

**It was
Moved by Ross Kozielec
Seconded by Paul Pelletier**

**THAT the financial report for March 2012 be approved as written.
Carried.**

6. Committee Reports

6.1 CCB – filed as read.

CCB announced a \$965 000 Program Renovation Fund Budget.
\$50 000 available per community centre per calendar year as outlined by the Universal Funding Formula; applications to be submitted May 1 or November 1. Inspections have been completed on community centers; results to follow. Any deficiencies listed would very likely be considered by the Program Renovation Fund Budget.
GWCCA AGM to be held at Norwood Community Centre on April 28, 2012. Bruce and Paul to attend.

7. New Business

7.1 Sunday Hall Rentals – A request was made by the Carabineers Card Club to extend their rental contract for a three year period with a reduction in rates. Currently the rental rate is \$211.81 per 6 hour rental. Discussion ensued regarding whether or not to continue the rental or to keep Sundays open for community rentals. Glen suggested maintaining a month-by-month rental agreement for the next 12 months at the previously agreed amount of \$211.81 to monitor Sunday activity ie) requests for rentals, noise issues. Tabled.

7.2 Program Equipment Use – a request has come from Greg Cherewyk to discuss the possibility of cross over between programs and equipment. Discussion ensued regarding Norwood Community Centre ownership of all equipment, fundraising by individual programs and storage of equipment. Regan and Bruce will hold a meeting with all program conveners to discuss convener roles and expectations, communal use of Norwood Community Centre equipment and property and proper storage. Ross indicated that a physical inventory of Norwood Community Centre will need to be done.

7.3 Norwood Community Centre Web Server

a) Tennis Online Registration/Payment Program – after the success of the NCC Tennis Camps over the past two years, Brian was investigating the possibility of setting up an online registration and payment program with the assistance of Tennis Canada. Ross and Geoff were attempting to incorporate this procedure, but failed to gain access to the NCC server. As registrations will need to be done by May, this option has been tabled for the current year; Ross and Geoff will explore similar options for future registrations. Please note – no Booster Fee is charged for Tennis Camp.

b) Webmaster – Discussion took place regarding the efficiency of having a non-board member continue to act in the capacity of webmaster vs. having a current board member responsible for timely updates and changes to the website. Geoff Ford has put forth his name. Bruce will explore this possibility with Dorothea Blandford, who currently manages the website.

7.4 Karate – Our current Karate instructor and convener are leaving the country soon and will not be continuing to offer this program at Norwood. Ross has been in discussion with Diego; an agreement has been made to continue to offer Karate at Norwood Community Centre through an independently operated Dojo. As such, a current instructor for Guardian Dojo will assume ownership of the program under a shared transfer of owners. The current contract for Guardian Dojo has expired and will need to be revisited. Regan would like to explore the possibility of ending the current two-tiered structure of community centre run children's programming with a sliding scale payment to Guardian Dojo and independently operated adult programming with rental payments.

7.5 Soccer 2011 – Differed to May 2012.

7.6 A request was made by Chris Thompson on behalf of Paige Prescott to host a Remembrance Ceremony for her mother, Erin Cain. The proposed date is Tuesday, May 8/12. All monies raised will be donated to the Humane Society and Cancer Care Manitoba. Bruce has been in contact with the families involved and the NCC programs and will coordinate the agreement.

**Moved by Karen Tarr
Seconded by Paul Pelletier**

**THAT Norwood Community Centre will waive all rental fees for the proposed Ceremony in Remembrance of Erin Cain.
Carried.**

7.7 Baseball/Softball – Karen reported that, as discussed last year, Diamond #1 is to be a designated Softball Diamond. As such, it would need to be converted to Shale or Clay. She has received various estimates, which includes on from Patterson Yardworks for \$4600.00. Karen would also like to investigate the possibility of equipping the diamond with breakaway bases, for safety reasons. Geoff will coordinate with Karen.

**Moved by Karen Tarr
Seconded by Geoff Ford**

**THAT Norwood Community Centre provide a budget of up to \$5500.00 to Karen for to update Diamond #1 to a fully equipped Softball Diamond including shale & breakaway bases.
Carried.**

8. Adjournment:

**It was
Moved by Geoff Ford
Seconded by Ross Kozielec**

**THAT the meeting be adjourned at 9:57 p.m.
Carried.**

** Reminder that the next meeting, on May 17th, will start at 8:30 p.m.