

**NORWOOD COMMUNITY CENTRE  
ANNUAL GENERAL MEETING  
October 13, 2011**

A regular monthly meeting of the Norwood Community Center Board of Directors was held on Thursday, October 13, 2011 at 87 Walmer Street.

**PRESENT**

Sarah Phillips	Ross Kozielec	Jason Perring
Leslie Johnston	Glen Holmes	Bruce Samson
Alex Anderson	Bruce Verry	Geoff Ford
Monique Wagner	Julie Ford	Murray Tarr
Paul Pelletier	Trina McFadyen	Ted Duthoit
Karen Tarr	Dean Matthews	Darla McFarlane
Lynda Geary	Regan Macdonald	Dorothea Blandford

**REGRETS**

Carrie Beaudoin	Wendy McFadyen	Teri Moffatt
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**1. Call to Order** - the meeting was called to order at 7:13 p.m. and was chaired by Geoff Ford.

**2. Approval of the minutes** – October 21, 2011

**It was**

**Moved by Regan Macdonald**

**Seconded by Trina  
McFadyen**

**THAT the minutes be approved as written.**

**Carried.**

**3. Business Arising From the Minutes** – none.

**4. Constitutional Amendments** - the following constitutional amendments were proposed and accepted.

1.) Amend **Article 6.3** to read as follows:

6.3 All residents of the City may use the facilities and take part in the programs provided by the Centre, but the Centre shall be specifically concerned with **first** meeting the needs of those residents within their designated boundaries.

**It was**

**Moved by Leslie Johnston**

**Seconded by Darla  
McFarlane**

**THAT Article 6.3 be approved as amended.**

**Carried.**

- 2.) Amend *Article 8.2* to read as follows:

8.2 **The** Executive committee shall consist of at most six officers being: the President; Past-President; Vice-President-Operations; Vice-President-Buildings & Grounds; Secretary; and Treasurer, and at least three being: the President, Secretary and Treasurer.

**It was**

**Moved by Karen Tarr**

**Seconded by Bruce Samson      THAT Article 8.2 be approved as amended.**

**Carried.**

- 3.) Amend *Article 8.2.5* and *Article 8.2.6* to be gender inclusive, such that these articles read as follows:

8.2.5 SECRETARY: Any resident of the area may be nominated for Secretary. **S/He** shall keep minutes of all Board of Directors meetings, Executive meetings and General meetings and shall have charge of all correspondence of the Centre.

8.2.6 TREASURER: any resident of the area may be nominated for Treasurer. **S/He** shall be custodian of all funds and shall maintain accurate records of such funds. An external and independent financial statement shall be prepared annually in accordance with Section 16.9 and the by-laws.

**It was**

**Moved by Sarah Phillips**

**Seconded by Karen Tarr      THAT Article 8.2.5 and 8.2.6 be approved as amended.**

**Carried.**

- 4.) Amend *Article 8.6.3 and 8.6.4* to read as follows

8.6.3 The motion to remove, and the **rationale** for the motion, must be mailed to the Director(s) **named in the motion** no later than seven (7) days prior to the meeting dealing with the **potential** dismissal.

8.6.4 **Any** Director **named in a motion of removal** shall be given the opportunity to present, **to the Board, a written or verbal response to the rational for removal.**

**It was**

**Moved by Dean Matthews**

**Seconded by Sarah Phillips      THAT Article 8.6.3 and 8.6.4 be approved as amended.**

**Carried.**

- 5.) Amend *Article 8.8* to read as follows

8.8 On any occasion in which a Director, or a spouse or dependent of a Director, has a personal, material or other substantial interest in any contract, **discussion** or transaction to which the Centre is party, it is hereby deemed that this Director has a conflict of interest and shall disclose such interest at the time. The Director shall refrain from speaking or voting on the resolution approving the transaction.

**It was**

**Moved by Leslie Johnston**

**Seconded by Jason Perring**

**THAT Article 8.8 be approved as amended.**

**Carried.**

- 6.) Amend *Article 8.9* to read as follows

8.9 In the event that a Member of the Board sits on a committee or board **external to Norwood Community Centre, yet is acting as a representative of the Centre, S/he will speak and /or vote in a manner consistent with the directions and objectives of the Board and will represent the best interest of the Centre in all matters.**

**It was**

**Moved by Karen Tarr**

**Seconded by Paul Pelletier**

**THAT Article 8.9 be approved as amended.**

**Carried.**

- 7.) Addition of *new articles 8.9.1, 8.9.2, 8.9.3* to read as follows:

8.9.1 In the case where two competing interests exist the Board member shall represent the interests of the Norwood Community Centre preferentially.

8.9.2 For major decisions where the directions of the Board or best interests of the Centre are unclear, the Board member must seek direction from the President

8.9.3 Members of the Board will also keep the Board apprised of any decisions potentially impacting Norwood Community Centre

**It was**

**Moved by Paul Pelletier**

**Seconded by Bruce Samson**

**THAT Article 8.9.1, 8.9.2, and 8.9.3 be approved as amended.**

**Carried.**

8.) Amend *article 10.2* to read as follows:

10.2 Two months before the Annual General Meeting, the President will appoint a Nominating Committee which shall consist of **no fewer than** three members; one from the Executive Committee, one from the Board of Directors and one from the General Membership. The Chair of the Nominating Committee will ensure that a slate of offices will be prepared and presented at the Annual Meeting. **An attempt shall be made to fill recently vacated convener positions.** Nominees must express their willingness to stand either by being present at the elections or by written consent.

**It was**

**Moved by Paul Pelletier**

**Seconded by Leslie Johnston      THAT Article 10.2 be approved as amended.**

**Carried.**

9.) Amend article 10.4 to read as follows:

10.4 If an election should be required, the Chair of the Annual General Meeting shall appoint at least two **impartial** scrutineers who will distribute the ballots, make an official count, announce the results at the meeting through the Chair and destroy all ballots.

**It was**

**Moved by Dean Matthews**

**Seconded by Sarah Phillips      THAT Article 10.4 be approved as amended.**

**Carried.**

10.) Amend article 12.4 to read as follows:

12.4 An Annual General Meeting will be held during the month of October in each calendar year. The Annual General Meeting shall be convened for the purpose of reporting the year's activities and the election of officers. Notice of the meeting by way of advertisement in a community newspaper and/or the Community Centre Newsletter , **and/or Community Centre website** shall be given to the membership at least thirty days prior to the meeting.

**It was**

**Moved by Regan Macdonald**

**Seconded by Paul Pelletier      THAT Article 12.4 be approved as amended.**

**Carried.**

11.) Amend article 17.1 to read as follows:

17.1 Amendments to the Constitution may only be made at the Annual General Meeting **or at a Special General Meeting held for that purpose.** All amendments must be received in writing by the membership no later than thirty days prior to the meeting.

**It was  
Moved by Regan Macdonald  
Seconded by Darla McFarlane      THAT Article 17.1 be approved as amended.**

**Carried.**

## **5. Reports**

5.1 Financial Report for year ending July 31, 2011 – Geoff Ford asked if there were any questions or concerns arising from the annual financial report. No concerns were raised.

**It was  
Moved by Ross Kozielec  
Seconded by Karen Tarr      THAT the Financial Report for year  
ending July 31, 2011 be approved as  
presented.**

**Carried.**

5.2 President's Report – Leslie Johnston read the President's report and it was well received

**6. Election of Officers** – Officers were nominated as noted below. All agreed to accept the nominated positions (\* indicates voting directors).

President *	Bruce Samson	Acclaimed
Past President *	Leslie Johnston	Acclaimed
Vice President – Operations *	Regan Macdonald	Acclaimed
Vice President – Buildings and Grounds	Geoff Ford	Acclaimed
Treasurer *	Ross Kozielec	Acclaimed
Secretary *	Sarah Phillips	Acclaimed

The following Directors / Members at Large were acclaimed or elected as noted below:

Buildings & Grounds Committee *	Geoff Ford	Acclaimed
Membership *	Monique Wagner	Acclaimed
Newsletter	Katharine Cherewyk	Acclaimed
Newsletter	Darla McFarlane	Acclaimed
Norwood Nursery School Liaison	Mike Furness	Acclaimed

Security	Gary Oakley	Acclaimed
Member at Large *	Jason Perring	Acclaimed
Member at Large * (GCWCC Rep)	Paul Pelletier	Acclaimed
Member at Large *	Trina McFadyen	Acclaimed
Member at Large *	Glen Holmes	Acclaimed

The following Program Convenors / Directors were acclaimed or elected as noted below:

Norwood Group Athletic Training	Wendy McFadyen	Acclaimed
Norwood Group Athletic Training	Carrie Beaudoin	Acclaimed
Norwood Group Athletic Training	Carla Hatherly	Acclaimed
Badminton	Betty Cowen	Acclaimed
Basketball *	Alex Anderson	Acclaimed
Softball *	Karen Tarr	Acclaimed
Baseball		VACANT
Knitting Club	Shelley Kent	Acclaimed
Norwood Adult Conditioning Camp	Greg Cherewyk	Acclaimed
Hockey	Dean Matthews	Acclaimed
Karate	Rhea Beltran	Acclaimed
Pilates	Teri Moffatt	Acclaimed
Playgroup	Tracy Pniowsky	Acclaimed
Playgroup	Tonya Potter	Acclaimed
Soccer	Jim Darcel	Acclaimed
Tennis	Brian Pound	Acclaimed
Yoga		VACANT
Qi Gong	Shelley Kent	Acclaimed
Zumba	Tamara Kozielec	Acclaimed

**It was  
Moved by Paul Pelletier  
Seconded by Jason Perring**

**THAT the Officers, Directors, Program  
Convenors, and Members at Large stand  
as nominated and accepted.**

**Carried.**

## **7. Adjournment**

**It was  
Moved by Bruce Samson  
Seconded by Paul Pelletier**

**THAT the meeting be adjourned at 7:52  
p.m.**

**Carried.**