

**NORWOOD COMMUNITY CENTRE
BOARD OF DIRECTORS MEETING
November 18, 2010**

A regular monthly meeting of the Norwood Community Center Board of Directors was held on Thursday, November 18 at 87 Walmer Street.

PRESENT

Leslie Johnston	Geoff Ford	Karen Tarr
Sarah Phillips	Paul Pelletier	Bruce Samson
Regan MacDonald	Barry Nacci	Bruce Verry
Ross Kozielec		

REGRETS

Morris Stefanec	Jason Perring	Katherine Cherewyk

The meeting was called to order at 8:10 p.m. and was chaired by Leslie Johnston.

1. Agenda:

**It was
Moved by Geoff Ford
Seconded by Bruce Verry**

THAT the agenda be approved as submitted.

Carried.

2. Approval of the minutes – October 21, 2010

**It was
Moved by Bruce Verry
Seconded by Paul Pelletier**

THAT the minutes be approved as amended.

Carried.

3. Business Arising

3.1 Re-establishment of Committees

1. Finance Committee - Ross, Bruce and Paul will form the Finance Committee.

2. Human Resources Committee - Leslie Johnston, Regan MacDonald, Bruce Samson, Ross Kozielec, and Paul Pelletier will form the HR Committee.

3. Constitutional Review – At the request of the GCWCC, the Norwood Community Centre Constitution requires a yearly review. Leslie Johnston and Karen Tarr will form a committee to complete this review.

4. NNS/NCC Subcommittee – Leslie Johnston, Shelley Kent, Sarah Phillips, Teri Moffat, along with the NCC committee and the new NNS President, Dawn DeCraene-Young will form the NNS/NCC Subcommittee. Leslie will contact the group to arrange a meeting.

- 3.2 Storage Update – provided by Barry Nacci, new NCC Club Manager. Barry provided an update on the NCC. The storage room has been reorganized with the exception of the karate supplies. Should there be anything that needs to be taken care of in the club, Barry asked that a note be left for him and he will address the concern. Barry will attend the monthly NCC board meeting only as needed; however will provide a monthly Manager’s report to the Board.

5. Correspondence

5.1 Jean-Joseph Ismé

5.2 Desiree Richard

Requests for discounts on hall rentals for charitable events were received from the above individuals on behalf of non-profit organizations and additional information may be found in the correspondence binder. Based on this discussion the following decision was made regarding discounts for requests from registered non-profit organizations.

**It was
Moved by Paul Pelletier
Seconded by Geoff Ford**

THAT following approval by the NCC Board of Directors, registered non-profit agencies will be offered a 20% discount off the total cost of hall rental, including bartending services, for charitable events.

Carried.

Leslie will relay this to Colleen and ask that she contact the above-named individuals to advise that a 20% discount will be applied to their rental, provided they show proof that their organization is charitable or not-for-profit.

6. Treasurer’s Report

6.1 October 2010 Financial Report – was presented by Ross and members of the board were given an opportunity to ask questions and provide feedback.

**It was
Moved by Ross Kozielec
Seconded by Bruce Verry**

THAT the Financial Report of October 2010 be approved as presented.

Carried.

6.2 Coca-Cola Update – Based on the information that has now been received from Coca-Cola, and as discussed at the October NCC Board of Directors meeting, Ross recommended that the price charged for pop canisters for social be adjusted.

**It was
Moved by Ross Kozielec
Seconded by Bruce Verry**

THAT the NCC charged a flat rate of \$180 for pop canisters when both halls are booked and a flat rate of \$120 when one hall is booked.

Carried.

6.3 Rollovers – Ross reviewed the Rollover Request summary from last year and members of the board were given the opportunity to provide comments and feedback. Requests for rollover were received from the following programs: softball, baseball, karate, yoga, basketball and tennis.

**It was
Moved by Ross Kozielec
Seconded by Geoff Ford**

THAT the Rollovers be accepted as presented.

Carried.

6.4 GIC – The GIC is coming up for renewal in December and it is recommended that it be rolled over into the New Year.

**It was
Moved by Ross Kozielec
Seconded by Geoff Ford**

THAT the GIC be renewed in December for 2011.

Carried.

6.5 Parking Update - a 50% increase has been negotiated for the apartment block (D. Leclair), from \$20 to \$30 per stall. Also approved was an increase for MF1 (stalls near tennis courts) of 25% from \$8 to \$10 per stall. Santa Lucia has requested 10 parking spots for employees. The following has been negotiated: \$15/month per stall plus an additional \$15 per month per stall in restaurant gift certificates. The gift certificates will be available for a variety of uses, such as silent auction prizes at club events, children's sports wind-up parties, etc. This rate will take effect immediately for a trial period until the end of January at which time a new contract will be discussed.

6.6 Operating Budget – was presented by Ross and the board had an opportunity to provide feedback.

**It was
Moved by Ross Kozielec
Seconded by Bruce Samson**

THAT the Operating Budget be approved as presented.

Carried.

6.7 Program Budgets – were presented by Ross and the board had an opportunity to ask questions and provide feedback. The program budgets for Karate, Zumba, Qi Gong, Yoga, NACC, NGAT and Pilates were approved. The program budgets for hockey, basketball, and indoor soccer have not yet been received.

**It was
Moved by Ross Kozielec
Seconded by Regan MacDonald**

THAT the Program Budgets be accepted as presented.

Carried.

7. Committee Reports

- 7.1 Riel CCB – GCWCC and Winnipeg Sport Policy Presentation – Filed as read.
- 7.2 Redevelopment Committee – Bruce Samson has done some preliminary research on the costs associated with the purchase of a new television for the small hall.

**It was
Moved by Bruce Verry
Seconded by Ross Kozielec**

THAT an amount, not to exceed \$4000 be used by the Redevelopment Committee to purchase a television and associated equipment for the small hall.

Carried.

8. New Business

8.1 Christmas Hamper - As we did last year the NCC will be supporting a family by contributing hamper to the Christmas Cheer Board. Leslie will call the Cheer Board and will send a message to the board requesting donations for the Christmas Hamper.

8.2 Breakfast with Santa – discussion took place around the Breakfast with Santa which will take place on December 18th.

8.3 New Year's Eve Party – Regan discussed the plans for the New Year's Eve Event for this year.

It was

Moved by Regan MacDonald

Seconded by Karen Tarr

THAT an operating budget of \$1000 be approved for the New Year's Eve family event.

Carried.

8.4 Introduction of Club Manager Barry Nacci – took place at the beginning of the meeting. Barry will attend the monthly NCC board meeting only as needed; however will provide a monthly Manager's report to the Board.

8.5 Tables and Chairs – discussion took place around the purchase of new tables and chairs which will supplement those already on hand.

8.6 GCWCC Janitorial Program – the letter and application for the GCWCC Janitorial program has been submitted and a response is anticipated. The board is hopeful that funding will be provided for a caretaker/janitorial position.

8.7 Parking Petition – Leslie received a request that the NCC assist in facilitating a petition and place a notice in the Club newsletter to respond to the increase of people parking in the Norwood Area. The board was not supportive of becoming involved in this petition. Leslie will advise the inquirer that the NCC will not be able to assist in facilitating this petition.

9. Adjournment

It was

Moved by Regan MacDonald

Seconded by Karen Tarr

THAT the meeting be adjourned at 10:15 p.m.

Carried.